At the Federal Bureau of Investigation (FBI), maintaining a healthy, safe, and fit workforce is paramount to the FBI mission. Our occupational health nurses (OHNs) work diligently to meet this goal within their FBI office of assignment in collaboration with the Human Resources Division (HRD) Medical Operations and Readiness Unit's (MORU) medical officers and other health care professionals at FBI Headquarters (HQ).

**Position Duties**

- Ensure the medical readiness of the workforce through the administration of the Fitness for Duty (FFD), Medical Mandates (Work Restrictions), Travel Medicine, and immunization programs.
- Respond to routine, work-related illnesses, injuries, and medical emergencies.
- Provide health promotion activities and education to employees.
**Advanced Responsibilities**

**Regional Program Managers (RPMs):**
- Train, implement, operate, evaluate, and oversee FBI-directed health programs in the FBI field offices.
- Develop policies, procedures, and regional guidance.
- Interface with FBI leadership, supervisors, and staff regarding occupational health programs.
- Conduct on-site and virtual division visits to evaluate performance with FBI medical programs.

**Supervisory OHNs:**
- Oversee staff selection, training, direction, development, and evaluation of OHNs.
- Implement, assess, and monitor occupational health programs.
- Budget and manage clinic supplies and equipment.

**Skills and Qualifications**

**Occupational health nurse candidates must:**
- Have passed the National Council Licensure Examination (NCLEX) and hold an active and unrestricted license as a Registered Nurse (RN) in a state, District of Columbia, the Commonwealth of Puerto Rico, or a territory of the United States.
- Have two to five years’ experience as an RN in the Emergency Room or Intensive Care, Medical/Surgical, or Occupational Health units, with specialized experience equivalent to the GS-11 level.

**Educational Background**

Must possess a graduate or higher-level degree, bachelor’s degree, associate degree, or diploma from an accredited professional nursing educational program.
While both challenging and rewarding, there are specific entry qualifications required to join the FBI. Those who complete the process become part of a dedicated team that keeps our country safe.

Minimum Qualifications
- Be a U.S. citizen
- Be able to obtain a Top Secret Clearance
- Be in compliance with the FBI Employment Drug Policy
- Possess a valid driver’s license

Automatic Disqualifiers
- Non U.S. citizenship.
- Conviction of a felony
- Violation of the FBI Employment Drug Policy
- Default on a student loan issued by the U.S. government
- Failure of an FBI-administered drug test
- Failure to register with the Selective Service System (males only)
- Knowingly or willfully engaged in acts or activities designed to overthrow the U.S. government by force
- Failure to pay court-ordered child support
- Failure to file income tax returns

Applicant Process
1. **Inform & Apply**
   Visit FBIJobs.gov to view careers and open positions.
2. **Interview & Selection**
   Be advised that the hiring process can take a year or more.
3. **Conditional Job Offer & Background Investigation**
   Once accepted, undergo a thorough background investigation.
4. **Final Job Offer**
   Upon hire, attend the FBI Academy in Quantico, VA, for a short new employee introduction course.

The FBI is an equal opportunity employer. Last revised May 2022.